

July 3, 1975

Mr. Timothy Parks
Grants Office
National Endowment for the Humanities
Washington, D. C. 20506

Dear Tim:

Here is the revised cash request I said I would make out.

I think it is a great mistake to expect a curator to be a finance officer. I think you should advise future grantees to put an item in their budget to hire an accountant. It will save everyone time and money in the long run. I have made all of the accounting agree with the Amendment Number 1 budget. I am very curious why the grant of Amendment Number 1 was \$200,000 when we legitimately requested \$202,839 the figure I had used in previous cash requests. I have gone through all reports, listings, attachments and tried to make everything in absolute agreement. In the process of so doing I became aware of a tremendous error in cash request number 3. On the cash request of April 10, 1975 under "E-Other, Fringes, shipping etc. as \$55,625.04, when in fact it should have read \$82,185.75. All items of E-Other listed on page 5, of annotated listing for that report were omitted, although they were carried on Attachment A". This error of \$26,560.71 I have now added to the Nelson Gallery cost share, as you will find on page 5 of the cost share report.

You see why I say curators should not be finance officers. I hope everything is in order.

Sincerely,

Ross E. Taggart
Senior Curator

RET/d

Enclosures: 4 copies of budget request #4
with accompanying papers
1 copy revised budget of June 25th

Pass

July 22, 1975

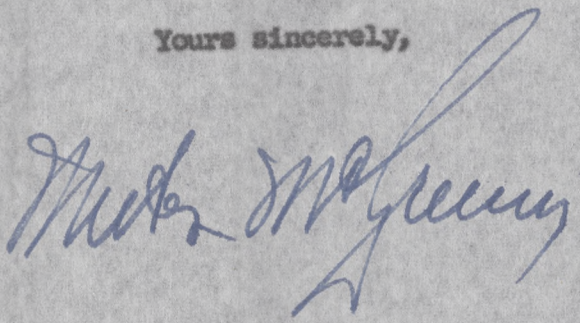
National Endowment for the Arts
Washington, D. C. 20506

Attn: Nancy Hanks, Chairman

Gentlemen:

I have signed copy of your letter of June 26, 1975
accepting Amendment No. I-75 to Grant No. T50-20-280B, and it
is enclosed.

Yours sincerely,



Milton McGreevy
mco
Encl.

(cc: Mr. M. D. Blackwell
Mr. Herman R. Sutherland
Mr. Laurence Sickman
Mr. Ross Taggart)

NATIONAL ENDOWMENT FOR THE HUMANITIES

WASHINGTON, D.C. 20506



July 29, 1975

Mr. Ross E. Taggart
Senior Curator
The Nelson Gallery-
Atkins Museum
4525 Oak Street
Kansas City, Missouri 64111

Dear Mr. Taggart:

I am writing in response to your letter of July 3, 1975 and the accompanying materials which you submitted concerning Endowment grant PM-21726-75-12.

The revised budget enclosed with your letter of July 3rd, in conjunction with the detail contained in the approved budget of November 26, 1974, is accepted as the official program against which expenditures related to this project will be lodged. The printing costs shown in the budget are specifically authorized.

The figure for the total payments to date (Item 6a. H.) listed on the July 3, 1975 expenditures report is incorrect and we have adjusted the amount of the payment accordingly. Our records indicate payments totalling \$266,881.21 have been made on this grant. Therefore, a check in the amount of \$180,519.79 is being processed and should reach Mr. Sickman shortly. Finally, there appears to be a minor arithmetic error in Column 6a of the same expenditures report. Please recheck your calculations before submitting the final report of expenditures for this grant.

If you have any questions or if I can be of further assistance please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, reading "Irene Burnham".

Irene Burnham
Museums and Historical
Organizations Program

cc: Mr. Lawrence Sickman
Mr. Milton McGreevy

From Superintendent's Office

CHINESE EXHIBITION

C.A.T. N.E.H.

	Disbursements	Receipts	Balance
Travel	\$ 8,994.83	\$ 418.49	\$ 8,576.34
Supplies	4,102.02	107.20	3,994.82
Equipment	8,135.82	69.00	8,066.82
Other	252,358.20	62,436.81	<u>189,921.39</u>
		TOTAL	(\$210,559.37)

C.A.T. GALLERY

\$ 69,392.13	\$45,472.31	<u>\$ 23,919.82</u>
		(\$ 23,919.82)

C.A.T. BOOKSTORE

\$270,544.12	\$348,486.98	<u>\$ 77,942.86</u>
		\$ 77,942.86

N.G.F. - UNRESTRICTED - CHINESE OPENING

\$ 24,060.50	\$ 640.35	<u>\$ 23,420.15</u>
		(\$ 23,420.15)

C.A.T. PAYROLL

\$104,986.81		<u>\$104,986.81</u>
		(\$104,986.81)

C.A.T. ADMISSIONS

\$ 85,049.75	<u>\$ 85,049.75</u>
	\$ 85,049.75

BALANCE	(\$199,893.54)
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File in Original location

This item was removed from its original location to a restricted file.

Description of item(s):

Hours worked by
additional personnel
for exhibit, as of
7/13/1975 (3p.)

[Unredacted]

Restriction:

- ☐ Closed to outside researchers permanently
- ☒ Closed to outside researchers until 2050

Removed to

Box: Restrictions Box 1

Folder: 24/10

FROM THE SUPERINTENDENT'S OFFICE
HOURS WORKED BY ADDITIONAL PERSONNEL
FOR THE CHINESE EXHIBITION

NAME	REG. HRS.	O.T. HRS.	AMOUNT
SHIPPING & INSTALLATION			
Godat, Ken	364	0	
Brain, James	42 $\frac{1}{2}$	0	
Richards, Randall	Salary		
Krysa, Jr. Stephen	173	24 $\frac{3}{4}$	
Owen, Danny K.	315 $\frac{1}{4}$	48	
Rose, James R.	721 $\frac{1}{4}$	95 $\frac{1}{2}$	
Boisvert, Ronald D.	113	31 $\frac{3}{4}$	
Brinkman, Albert	785 $\frac{1}{4}$	221 $\frac{1}{2}$	
McLinden, Gardiner	332 $\frac{1}{2}$	106 $\frac{3}{4}$	
Vaughan, Dale E.	143 $\frac{3}{4}$	20	
Hagler, Michael	232 $\frac{1}{2}$	71 $\frac{1}{4}$	
Dods, Bruce	152 $\frac{1}{4}$	9 $\frac{1}{4}$	
Lewis, Hurbert	16 $\frac{3}{4}$	0	
Bates, Stephen	14	0	
Bailey, Forrest D.	102	9 $\frac{1}{4}$	
Stacer, Carl	513 $\frac{1}{2}$	37	
Evans, Evan	229 $\frac{1}{2}$	5 $\frac{1}{4}$	
Nepstad, David*	173 $\frac{1}{4}$	4 $\frac{1}{4}$	
Oldham, Scott*	390 $\frac{1}{2}$	29 $\frac{1}{4}$	
Smith, Mitchell*	289	37	
Jones, Carl*	680	133 $\frac{1}{4}$	
DeWalt, Phillip*	171	0	
Myers, Kenneth*	302	23 $\frac{1}{2}$	
Wall, Byron*	312 $\frac{3}{4}$	18 $\frac{1}{4}$	
Vereen, Boyd*	183	0	

ENGINEER

Ward, Frank	57	0
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MAINTENANCE

Rasco, Francis	497 $\frac{3}{4}$	56 $\frac{1}{2}$
Nelson, Larry	311 $\frac{1}{4}$	38 $\frac{3}{4}$
Hill, Larry	492	62 $\frac{1}{2}$
Walker, Joan	349 $\frac{1}{4}$	71 $\frac{3}{4}$
Coronado, Feliciano	449 $\frac{3}{4}$	43 $\frac{3}{4}$

SECURITY, BOOKSTORE, MAINTENANCE, SWITCHBOARD, COATCHECK AND NIGHT WATCH

Dewey, Charles	576	24 $\frac{1}{4}$
Johnson, Michael	422 $\frac{1}{2}$	6 $\frac{1}{2}$
Burton, Melvin	48	0

Redacted

Falconer, Thomas W.	340 $\frac{1}{2}$	59 $\frac{1}{2}$
Weiss, Glenn	456	0
Spielberger, Herman	445	35 $\frac{1}{4}$
Lindsey, George	163	0
Paluga, Melissa	88 $\frac{3}{4}$	0
Krausch, Barbara	39 $\frac{1}{2}$	0
Lumley, Mary K.	16 $\frac{1}{2}$	0
Fenning, Sallie	13 $\frac{1}{4}$	0
Davis, Jimi Jo	224 $\frac{3}{4}$	10
Carroll, Catherine	6 $\frac{1}{2}$	0
Simpson, Mary J.	5 $\frac{1}{2}$	0
Rowan, Emilie	6 $\frac{1}{4}$	0
Winter, Nancy	143 $\frac{3}{4}$	0
Coleman, Barry	16 $\frac{1}{2}$	0
Ungerman, Diana	13 $\frac{1}{4}$	0
Jacoby, Paul	7	0
Monahan, Davida	108 $\frac{1}{4}$	0
Rohrer, Walter	6 $\frac{1}{2}$	0
Mino, Patrick	7	0
Shultz, Ruth Ann	220 $\frac{1}{2}$	0
Lugrin, Dale Ann	41 $\frac{1}{4}$	0
Maxwell, Lisa	64 $\frac{1}{2}$	0
Jones, Garland	14 $\frac{1}{2}$	0
Jones, Kathleen	43 $\frac{1}{2}$	0
DeLaurier, Julie	143 $\frac{1}{4}$	7 $\frac{1}{4}$
Shinn, Carolyn	141 $\frac{1}{4}$	0
Thomas, Charles	208 $\frac{1}{4}$	0
Rice, Frances	198 $\frac{1}{4}$	0
Parsons, Jerry	267	42 $\frac{1}{2}$
Williams, Rodger	134 $\frac{1}{2}$	21
Parrson, Bill	71	0
Fahnestock, Opall	209 $\frac{3}{4}$	1
Smith, Roxie	120 $\frac{1}{4}$	0
Gault, Dorothea	167 $\frac{3}{4}$	0
Ash, Mary Lee	285 $\frac{3}{4}$	3/4
Pener, Beth	129	0
Myers, Waldo	321 $\frac{1}{4}$	5 $\frac{1}{4}$
Gardiner, Marshall	259	1 $\frac{3}{4}$
Stout, William	292 $\frac{1}{4}$	8 $\frac{1}{2}$
Waugh, Robert	440	14
Newman, Glenn	435 $\frac{1}{4}$	26 $\frac{1}{4}$
Parrson, Andrea	400	17 $\frac{3}{4}$
Blum, William	28 $\frac{1}{4}$	0
Allie, Maureen	21 $\frac{1}{4}$	0
Morgan, Jack	153 $\frac{1}{2}$	47 $\frac{3}{4}$
Werst, Martha	141	0
Crane, Janice	165 $\frac{3}{4}$	4 $\frac{3}{4}$
Guess, Gwendolyn	146 $\frac{3}{4}$	9 $\frac{1}{2}$
Altis, Judy	179 $\frac{1}{2}$	0
Koch, Lonnie	132	0
Hurlbert, Beth	165 $\frac{1}{4}$	0
Anderson, Jenifer	162 $\frac{1}{2}$	$\frac{1}{2}$
Raymond, Lynn	107 $\frac{1}{4}$	0
Dobel, Kathryn	4 $\frac{1}{2}$	0
Mountjoy, Rhonda	159	0
Harris, Cynthia	167	2
Williams, Gregory	182 $\frac{1}{4}$	14 $\frac{1}{4}$

Redacted

German, Mary	14 $\frac{1}{2}$	0
Biggerstaff, Desira	192 $\frac{3}{4}$	2
Biggs, David	70 $\frac{1}{4}$	0
Cierpiot, Donald	108 $\frac{1}{2}$	0
Uthe, Eva	103 $\frac{1}{4}$	0
Stilahn, Valerie	60 $\frac{1}{4}$	0
Uren, James	22	0
McDermott, Alan	84 $\frac{1}{4}$	0
Harryman, Mark	126 $\frac{1}{2}$	2
Willis, W. R.	386	2 $\frac{3}{4}$
Carney, Beth	25 $\frac{1}{2}$	0
Sanford, Fonda	56 $\frac{1}{2}$	0
Holder, Renee	64	0
Price, Charles	80	21 $\frac{1}{2}$
Salerno, Sara	63 $\frac{3}{4}$	8 $\frac{1}{2}$
Rice, Nancy	59 $\frac{3}{4}$	0
Chambers, Barbara	50	0
Moskowitz, Albert	21 $\frac{1}{4}$	0
Schneider, K.	4 $\frac{1}{2}$	0
Brown, Jeanet	27 $\frac{3}{4}$	0

MISCELLANEOUS

Lamberton, John (Photographer)

SUMMARY

Shipping and Installation	\$ 27,510.01
Engineer	228.00
Maintenance	7,797.20
Security, Bookstore, Switchboard, Coatcheck,	
Maintenance, Night Watch	29,539.00
Miscellaneous	<u>1,622.50</u>
	\$ 66,696.71

Redacted

FROM THE SUPERINTENDENT'S OFFICE

C.A.T. BOOKSTORE DISBURSEMENTS
1975

March

2871	Burd & Fletcher	\$	37.50	
3029	United Cargo Corp.		206.33	
3070	Allen Marking		5.10	\$ 248.93

April

3415	C.J. Towers & Sons		350.71	
3153	Royal Ontario Museum		7,835.00	
3329	R.E.A. Express		343.70	
3331	TWA Air Freight		25.01	
3167	Wayne Paper		195.92	
3210	F.H. Kaysing		139.10	
3341	Burd & Fletcher		21,175.00	
3342	Sherwood Songer		200.00	
3343	Burd & Fletcher		175.00	
3224	Transport Clearing House		152.52	
3266	ITC Compu. Customs		25.00	
3234	Dr. Robert Spaulding		13.50	\$ 30,630.46

May

3001	Times Newspaper Ltd.		4,690.00	
3246	United Cargo Corp.		104.94	
3325	Shulman Air Freight		58.64	
4677	Transport Clearing House		39.88	
4679	Best Sign System		28.05	
4702	Mo. Typewriter Co.		81.20	
4729	NCSC		16,942.44	
4731	Royal Ontario Museum		1,400.00	
4601	Burd & Fletcher		32,620.00	
4726	National Cash Register		184.30	
4728	Birmingham & Prosser		91.58	
4749	Burd & Fletcher		48,356.00	
3335	Emery Air Freight		50.18	
3406	Western Typesetting		13.75	
3413	Lowell Press		53.70	
3417	Birmingham Prosser		79.91	
3451	NCSC		910.00	
3458	Missouri Typewriter		180.00	
3491	NCSC		1,643.00	
3502	Barnards		8.00	
3457	Wayne Paper		225.17	
3469	National Gallery		3,000.00	
4736	Sherwood Songer		36.00	
4610	Helen Rivitz		2.00	
4591	Deborah Carton		1.00	
4592	Edna C. Liv		1.00	
4593	John T. Hall		3.00	
4594	Mrs. Don Thompson		3.00	
4595	Mrs. Robert Leaver		1.74	
4596	Francis T. Sobal		3.00	
3454	John Mihnos		2.00	

May (cont.)

3472	Dr. Carolyn Goodman	\$	2.00	
4735	Nelson Gallery Foundation		3.50	
3524	Mrs. Vicki Krause		4.00	
3528	Mrs. John T. Lynch		3.50	
3526	Irene Hav Su So		8.00	\$ 110,834.49

June

3529	Burd & Fletcher		75,298.55	
3553	NCSA		3,633.58	
3694	Wayne Paper Co.		185.33	
3695	Birmingham & Prosser		37.92	
3696	Royal Ontario Museum		24.25	
3712	NCSC		1,307.60	
3717	Moss Instant		9.00	
3699	Lowell Press		39.80	
3889	Sherwood Songer		20.00	
3819	NCSC		2,695.60	
3820	NCSC		2,391.20	
3665	Senneff Travel Agency		8.00	
3562	Mrs. Robt. Kline		35.50	
3563	Helen Herbstman		5.00	
3564	Carolyn Farndell		11.00	
3733	Selena Kriete		10.00	
3734	Elizabeth Shorey		3.00	
3735	Mrs. R.J. McMillan		3.50	
3738	Robt. J. Pursley		7.50	
3739	Mary Abbot		2.00	
3742	H. Slocum Harvey		1.50	
3736	M. Flax, Inc.		4.00	
3743	Robt. J. Puney		7.50	
3883	Clarisa P. Hughes		17.00	
3884	Mrs. Frank Chase		9.00	
3931	Reimbursable Lectures		903.00	
3932	WRNT		601.23	\$ 108,792.56

July

4067	C.A.T. Gallery Photos		39.70	
3885	Helen Whiteman		6.50	46.20

August

4320	National Gallery of Art		7,165.33	
4448	People's Rep. of China		12,805.15	
4226	Andrew Carothers		4.50	
4267	J.A. Grundy		6.50	
4292	Journal Entry		10.00	\$ 19,991.48

TOTAL DISBURSEMENTS

\$ 270,544.12

C.A.T. BOOKSTORE RECEIPTS

1975

February

Sales deposits totals	\$	264.25
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March

Sales deposits totals		1,002.50
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April

Sales deposits totals		51,895.14
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May and June

Sales deposits totals		280,736.73
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July

Sales deposits totals	3,220.51	\$ 337,119.13
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Individual Receipts

Credit	Wayne Paper Co.	80.10	
1817	Burd & Fletcher	10,250.00	
694	Iowa State U.	4.50	
4228	KQED - TV	9.00	
1649	Mrs. Fred Z. Mills	4.00	
1981	The Frame Plant, Michael Goodwin, Cashiers check, C. Stapleton, B. Holsman	33.00	
1753	Marjorie Dickerson	10.00	
1754	S.F. Asian Bookstore	874.00	
1915	Marthe Whalon	2.00	
	Hughes Ryser	2.00	
	Hilary Forbragd	4.00	
	Nelson Gallery Foundation	8.50	
1886	Cash	24.00	
1915	Edward Frieberger	7.00	
1648	Betty Mordy	8.00	
1735	China Relations	4.50	
695	Missouri State Library	4.50	
665	Howard Turtle	4.50	
1506	Ministere de L'Education	2.25	
2240	Paul Marsh	3.50	
1998	Wit, Scott, Spude, NGF	28.50	\$ 11,367.85

TOTAL RECEIPTS

\$ 348,486.98

From Superintendent's Office
C.A.T. GALLERY DISBURSEMENTS
1975

March			
4403	Richard Rhodes	\$ 1,000.00	
4508	Richard Rhodes	1,000.00	
3104	Gary Gyeer	29.64	\$ 2,029.64
April			
3260	Sherwood Songer	2.00	
3387	Joan-Stanley Baker	130.00	
3203	Richard Rhodes	500.00	
3181	Joan-Stanley Baker	205.00	
3347	Gary Gyeer	18.70	
3260	Sherwood Songer	50.00	
3250	Laurence Sickman	500.00	
3254	Laurence Sickman	700.00	
3253	Laurence Sickman	700.00	
2970	Arthur Wright	600.00	
4404	Schooley	7.62	
4408	Schooley	55.72	
4417	Brelsford	127.50	
2972	Kwang Chi-Chang	600.00	
3294	Joan-Stanley Baker	750.00	4,946.54
May			
4581	Roanoke Limousine	37.50	
3411	Laurence Sickman	500.00	
3414	Toedman Cabs	46.70	
3462	Southwestern Bell	18.15	
3473	O'Keefe Travel	1,369.86	
3474	Barnards	13.10	
3471	Robert J. Freisner	102.16	
3513	Plaza Inn	2,776.09	
3514	Laurence Sickman	700.00	
3518	Laurence Sickman	700.00	
3520	Laurence Sickman	1,300.00	
3517	Laurence Sickman	700.00	
3521	Laurence Sickman	700.00	
3522	Laurence Sickman	560.00	
4573	Tempo Co.	165.76	
4583	Schooley Printing	46.46	
4588	Swartz Printing	6.85	
4676	National Sign Co.	2,750.00	
4678	Schooley Printing	59.84	
4711	Burd & Fletcher	276.00	
4746	Joan Stanley Baker	450.00	
4748	Joan Stanley Baker	450.00	
4753	Max Loehr	600.00	
4756	Richard Rhodes	500.00	
4774	Lindsay Cooper	1,229.40	
4778	William Vanderwitt	467.00	
4780	Lindsay Cooper	392.99	
3412	Lowell Press	76.90	
3426	William Vanderwitt	288.50	
3430	Rensenhouse	825.13	

May(Cont.)

3442	Addressograph	\$ 55.15	
3445	Schooley	7.01	
3455	K.C.P.&L.	3,222.00	
4598	Sherwood Songer	90.00	
3488	Walker Art	120.00	\$ 21,602.55

June

3511	Carla Zainie	675.00	
3527	Lindsay Cooper	234.00	
3547	Lindsay Cooper	12.72	
3560	Sherwood Songer	19.24	
3700	Schooley Printing	60.96	
3718	Crick Camera	16.41	
3702	Rensenhause	160.08	
3746	Marc Wilson	450.00	
3750	W.R.N.T.	350.00	
3752	Municipal Util. Serv.	300.00	
3752	Burnstein Applebee	180.00	
3756	Sawyer Material	28.23	
3764	Manncraft	800.00	
3768	Missouri Typewriter	35.00	
3781	Bell Tele.	106.83	
3782	Bell Tele.	64.49	
3783	Hertz Rental	714.59	
3785	Bruning Div.	23.54	
3786	Bruning Div.	60.00	
3542	T.W.A.	176.74	
3561	Laurence Sickman	420.00	
3737	Robert Friesner	83.75	
3741	Laurence Sickman	80.00	
3751	Toedman Cabs	42.10	
3760	Robert Friesner	28.97	
3667	W.R.N.T.	92.85	
3797	Baker Lockwood	350.00	
3798	Bruning	75.00	
3799	Burnstein Applebee	14.85	
3802	Kenneth Myers	13.50	
3803	Keith Coldsnow	20.10	
3804	David Nepstad	7.95	
3808	Rensenhause	6.68	
3809	Treck	57.05	
3810	Bennett Schneider	36.20	
3811	Mechanical Eye	22.50	
3813	Sawyer Material	42.34	
3818	Apex Color	239.10	
3873	K.C.P.L.	3,192.89	
3886	Lois Stock	99.84	
3897	A.B.C. Fireproof	1,382.00	
3911	Hauling, Inc.	300.00	
3928	Richard Cleveland	167.20	\$ 11,242.70

July			
4095	Plaza Inn	\$ 1,211.71	
3936	T.W.A.	1,223.11	
3948	Burnstein Applebee	180.00	
3951	T.W.A.	24.50	
3952	Plastic Sales	13.80	
3991	Custom Color Corp.	30.45	
3953	Bennett Schneider	1.28	
3954	Southwestern Bell	230.16	
4035	Knopke Brothers	24.00	
4037	Gas Service	100.00	
4074	Toedman Cab	64.10	
4075	Plaza Inn	1,074.19	
4082	Plaza Inn	1,285.51	
4083	Plaza Inn	1,016.75	
4088	Brelsford	17.50	
4056	Kelly Services	156.33	
4066	Sherwood Songer	35.11	
4110	Johnson Services	37.65	
4119	Kasey Paint	40.60	
4123	Kirby Company	11.70	
4125	Schooley	45.72	
4126	Schooley	15.24	
4133	Southwestern Bell	146.97	
3825	Ahmand Singleton	65.00	
4162	Royal Ontario Museum	2.50	
4054	Hauling, Inc.	100.00	
4168	City of Kansas City	2,607.68	
4173	Barnards	8.35	
3512	Plaza Inn.	523.22	\$ 10,293.13

August			
4207	K.C.P.L.	\$ 2,000.00	
3834	T.W.A.	15.75	
4181	Custom Color	86.05	
4220	Surface Paint	552.65	
4221	Surface Paint	102.15	
4223	Cook Paint & Varnish	336.35	
4274	National Sign	350.00	
4261	Bledsoe's Rental	20.00	
4606	Joan Stanley Baker	1,050.00	
4607	Joan Stanley Baker	150.00	
4328	U.S. Dept. of State	5,326.11	
4348	Sutherland Lumber	6,797.48	
4228	Robert Freisner	2,341.03	\$ 19,127.57

September			
4447	Lamberton Photo Service	150.00	\$ 150.00

TOTAL DISBURSEMENTS	\$ 69,392.13
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C.A.T. GALLERY RECEIPTS
1975

May

1665	Robert Friesner	\$ 533.82	
1646	State Dept.	25,000.00	
1282	United Systems	77.00	
1285	Corpus Christi	75.00	
1303	Indian Hills Country Club	303.00	
1613	Denver Mus. Natural History	151.50	\$ 26,140.32

June

1747	Cash	260.19	
1750	Ottawa University	75.00	
1783	Odessa Travel Serv.	75.00	
1786	Assoc. of Community K.C. Athenaeum Barstow School	225.00	
1798	Edmundson Art Friends	93.86	729.05

July

705	O.J. Miller	42.00	
1486	Sales Receipts	39.70	
1491	John Welsh	2.60	
1492	Richard Vickers	78.69	
1493	Sherwood Songer	96.00	
1495	Jim Williams	9.70	
1496	John Welsh	2.46	
1497	Barry Clifton	50.00	
1503	O.J. Miller	264.00	
1525	O.J. Miller	860.00	
1533	Joslyn Art Museum	150.00	
1568	Marion Herrell	48.65	
1571	Epworth Methodist Church	20.16	
1568	Cash	28.00	
586	Asian Art Museum	15.75	
1635	M.S.C.A.	10,553.88	
1759	Alameda Plaza	110.00	
1760	Crown Center	197.50	
1765	Howard Johnson	16.50	
1769	Phillips House	27.50	
1773	Muehlebach	397.00	
1776	Plaza Inn	189.00	\$ 13,199.09

August

1567	Asian Art Museum	\$ 29.67	
1636	Phil Rose-Kent Studios	2.25	
1779	M.S.C.A.	750.00	
585	Asian Art Museum S.F.	52.49	
1502	Asian Art Museum S.F.	4,343.25	
1841	A.E. Callahan	4.16	5,181.82

September

1939	Jack Welsh	3.28	
1963	Country Club Plaza	218.75	\$ 222.03

TOTAL RECEIPTS

\$ 45,472.31

From Superintendent's Office
C.A.T. N.E.H. TRAVEL DISBURSEMENTS, 1974-75

June, 1974			
2647	Laurence Sickman	\$ 29.25	
2648	Marc Wilson	115.51	\$ 144.76
August			
3152	T.W.A.	392.54	
0068	Marc Wilson	100.00	492.54
September			
4909	Laurence Sickman	56.14	
4889	John Lowry	200.00	
4888	Marc Wilson	300.00	556.14
October			
4980	Laurence Sickman	240.35	240.35
November			
0268	T.W.A.	606.36	
3641	T.W.A.	378.22	
0158	John Lowry	120.00	
3646	Forrest Bailey	150.00	
0157	Marc Wilson	120.00	
3647	Marc Wilson	200.00	
0333	Avis	41.31	1,615.89
December			
3686	John Lowry	10.87	
3778	Laurence Sickman	208.59	
3934	T.W.A.	746.66	
3682	Marc Wilson	200.00	
3683	John Lowry	200.00	
3704	Forrest Bailey	7.19	
0068	Marc Wilson	54.02	
0069	Marc Wilson	5.90	
0067	Marc Wilson	111.06	1,544.29
January, 1975			
	John Lowry	30.80	30.80
February			
3212	Jean Drotts	7.50	
4223	Jean Drotts	4.05	
2897	Sherwood Songer	6.90	
2834	Sherwood Songer	11.42	
2955	Marc Wilson	350.00	379.87
			Carried forward
			\$5,004.64
March			
3075	Ross E. Taggart	11.10	
3022	Sherwood Songer	2.85	
3051	Marc Wilson	360.00	
3352	Forrest Bailey	200.00	
3353	Forrest Bailey	200.00	
3354	George McKenna	200.00	

C.A.T. N.E.H. TRAVEL DISBURSEMENTS 1974-75

Brought forward \$ 5,004.64

March (continued)

3355	George McKenna	\$	200.00	
3356	Bobby Hornaday		200.00	
3357	Bobby Hornaday		160.00	
3359	George McKenna		100.00	
3360	Forrest Bailey		100.00	1,733.95

April

3188	T.W.A.		353.46	
3189	Joan Stanley Baker		50.00	
3209	J. R. Sandlin		24.00	
3206	Sherwood Songer		14.77	442.23

May

3299	Dick Sandlin		28.35	
4537	Russell William Ltd.		245.00	
4590	George McKenna		99.40	
4736	Sherwood Songer		28.15	
4777	T.W.A.		1,413.11	1,814.01
		\$		<u>8,994.83</u>

C.A.T. N.E.H. TRAVEL RECEIPTS 1974-75

December, 1974

	John Lowry		55.37	
	John Lowry	\$	15.33	70.70

April, 1975

1736	Forrest B iley		207.15	
1717	Bobby Hornaday		140.64	347.79
		\$		<u>418.49</u>

Total disbursements, 1974-75

\$8,994.83

Total receipts, 1974-75

418.49

Disbursements to date

\$8,576.34

C.A.T. N.E.H. OTHER DISBURSEMENTS
1974-1975

Superintendent's
Office

1974

2442	Southwestern Bell	\$	2.85	
2705	Southwestern Bell		20.17	
2817	Marc Wilson		1.75	
3578	Southwestern Bell		15.18	
4883	Marc Wilson		33.54	
0025	Crick Camera Shop		44.20	
4983	Southwestern Bell		40.52	
4984	Metcalfe Key Service		9.00	
5000	New Blue Print		34.40	
0334	Marc Wilson		112.90	
0342	Burstein-Applebee		103.68	
0192	Southwestern Bell		34.81	
0217	Carla Zainie		4.50	
3604	Nelson Gallery Bookstore		7.95	
3679	Brelsford Office Machines		330.00	
3620	W.R.N.T.		69.79	
3728	Teledyne Reprographics		15.90	
3755	Southwestern Bell		83.67	
3786	Nelson Gallery Bookshop		157.50	
3785	Swartz Printing		23.55	
0248	Munns Medical Supply		4.32	
0155	Ronald Tankersley		1,525.00	
		\$		2,675.18

January, 1975

0079	Consolidated Freightways		28.22	
3939	Brelsford Office Mch.		87.50	
0259	Crick Camera		21.64	
0107	Swartz Printing		13.50	
0116	Schooley Printing		15.24	
3954	Southwestern Bell		151.24	
3964	Nelson Gallery Bookshop		83.70	
3971	Smithsonian		35.00	
3399	Emery Air Freight		40.13	
4065	National Gallery of Art		55.00	
0144	Joan Stanley Baker		600.00	
4068	Olle Stockman		500.00	
4071	Sherwood Songer		2.25	
4081	Barnards		22.55	
4083	Marc Wilson		4.12	
4086	Robert Harding Assoc.		158.73	
4089	Institute for Book & Layout		300.00	
				2,118.82

February, 1975

4101	Princeton Polychrome Press		57.67	
3921	Treck Photographic		24.34	
4018	Rensenhause		6.39	
4019	New Blue Print		189.00	
4002	Crick Camera Shop		70.45	
4007	Jack Denzer Photo		426.30	
4024	Nelson Gallery Bookshop		29.70	

C. A. T. N. E. H. OTHER DISBURSEMENTS

1974-1975 (continued)

February (continued)

4030	W. R. N. T.	77.95	
4219	Brelsford Office Mch.	87.50	
4221	Schooley Printing	15.24	
4254	F. of A. Coffee Lounge	8.95	
4241	Underwood Studios	16.50	
4251	Brelsford Office Machines	18.00	
4242	New Blue Print	16.42	
4034	Keith Coldsnow	3.75	
4040	Charles D. Jones	114.84	
2926	A. Tamm Lumber	157.74	
2945	Frank Paxton Lumber	73.26	
2947	New Blue Print	23.36	
2958	Lay Rite Floor Covering	31.95	
2964	Nelson Gallery Bookstore	14.45	
2966	Nelson Gallery Bookstore	40.00	
2971	Arthur Wright	54.14	
2981	Jack Denzer	295.02	
2982	Frank Paxton Lumber	1,232.00	
2983	Rew Materials	173.90	
2990	Sherwood Songer	31.45	
2991	Southwestern Bell	192.56	
2834	Sherwood Songer	18.44	\$ 3,501.27

March, 1975

2804	Schooleys	60.96	
2805	Midland Typesetting	9.00	
2806	Sears Roebuck	93.94	
2807	Paxton Lumber	567.62	
2808	Rew Materials	284.16	
2809	Paxton Lumber Co.	201.96	
2812	Nelson Gallery Bookstore	13.90	
2814	May Lumber Co.	593.10	
2816	Rensenhouse	63.21	
2817	Rockwell Int.	23.20	
2818	Townley Metal	16.08	
2820	Bruning	31.10	
2826	Fischer Scientific	45.30	
2827	May Lumber	832.39	
2850	Custom Color Corp.	1,012.00	
2902	Barnards	14.60	
2875	Cook Paint & Varnish	21.30	
2877	G. E. Supply	62.46	
2879	Jack Denzer Photo	13.75	
2880	May Lbr. Co.	355.90	
2881	Sawyer Lumber Co.	28.85	
2883	Smith Bros. Hdw.	23.45	
2887	Cash Barn	81.80	
2888	Rew Materials	1,083.00	
2890	Dierks & Sons	74.00	
2871	Burd & Fletcher	37.50	
2872	Burd & Fletcher	4,775.00	
2873	Burd & Fletcher	4,684.28	
2874	Sawyer Material	50.86	
3010	May Lumber Co.	161.08	

C.A.T. N.E.H. OTHER DISBURSEMENTS

1974-75 (continued)

March (continued)

4380	Rew Material	112.95
4381	Rew Material	407.40
4384	Rew Materials	104.65
4387	Kasey Paint	18.88
4388	Kasey Paint	28.76
4389	Kasey Paint	489.72
2865	Frank Paxton	308.14
2866	Health Sales & Service	11.45
2867	May Lumber Co.	157.08
2869	Weaver Cabinet	110.00
2995	Burd & Fletcher	235.00
2996	Frank Paxton	300.20
2997	B.A.	30.10
2998	May Lumber Co.	303.55
2999	May Lumber Co.	1,147.46
3000	Shaw Electric	157.58
3003	Hooovers	779.50
3004	Paxton	305.37
3005	Wayne Paper	174.24
3006	Rew Material	161.60
3007	National Gallery	825.00
3009	Rensenhause	476.19
3015	M. Hagler	400.00
3016	Crick Camera	576.49
4497	G. E. Supply	39.20
2852	Midland Camera Supply	16.07
3019	Kasey Paint	22.41
3022	Sherwood Songer	60.34
4400	Sears	17.98
4401	Kaplans	210.78
4402	Sears	16.77
4406	F. H. Kaysing	7.50
4407	Mobil Fone	45.00
4409	Charles D. Jones	36.65
4412	Albert Tamm	178.43
4413	Coldsnow	4.75
4414	Kasey Paint	22.29
4415	Brown-Strauss	211.67
4416	Wayne Paper	258.98
4502	John Lamberton	79.92
3028	Custom Color Corp.	4.35
3063	Albert Tamm	165.26
3024	Michael Hagler	457.00
3027	Shaw Electric	125.75
3030	Black & Decker	25.64
3031	Wilton Co.	76.22
3033	Treck	44.63
3034	Charles D. Jones	344.52
3035	Pyramid Products	53.10
3071	Regal Plastic	405.60
4439	Black & Decker	12.90
3037	Paxton	47.73

C.A.T. N.E.H. OTHER DISBURSEMENTS

1974-75 (continued)

March (continued)

3079	Contractors Supply	130.68	
3081	Sawyer Material	305.76	
3083	Rew Materials	174.44	
3084	Rew Materials	192.54	
3085	Rew Materials	453.06	
3086	Rew Materials	153.82	
3087	Kasey Paint Co.	148.65	
3092	Sears	64.65	
3093	Sears	265.99	
3096	Keith Coldsnow	31.63	
3097	Keith Coldsnow	12.46	
3098	Yellow Cab	7.40	
3099	Kasey Paint	116.80	
3100	Shaw Electric Co.	266.11	
3038	Michael Hagler	151.00	
3041	Kopps Rug Co.	135.00	
3045	G. E. Supply	76.10	
3101	Frank Paxton	181.13	
3103	Cook Paint & Varnish	37.02	
3105	Albert Tamm	100.35	
3106	Albert Tamm	445.85	
3107	Kasey Paint Co.	250.08	
3108	Kasey	66.80	
3109	Knopke Bros.	118.65	
3052	Michael Hagler	13.49	
3053	Custom Color	29.35	
3054	Kasey Paint	13.30	
3055	K. C. Bolt Nut & Screw	32.45	
3056	Albert Tamm	375.29	
3116	Southwestern Bell	222.59	
3117	Kasey Paint	380.05	\$ 30,880.99

April, 1975

3113	Southwestern Bell	75.49	
3384	T.W.A.	1,462.00	
3122	Tamm Lbr.	305.76	
3123	Shaw Electric	104.79	
3124	Tamm Lumber	322.36	
3126	Kaplans	111.15	
3129	Regal Plastic	42.24	
3130	Goodman Hdw.	8.30	
3132	Tamm Lumber Co.	217.68	
3133	Bledsoe's	121.40	
3136	Rensenhause	2,073.68	
3139	Shaw	11.53	
3140	Forslunds	35.04	
3141	Knopke	72.00	
3142	Pyramid Products	6.29	
3143	Broadway Supply	386.82	
3144	Broadway Supply	50.69	
3145	Shaw Electric	66.63	
3146	Rensenhause	777.18	
3137	Rensenhause	1,903.50	

C.A.T. N.E.H. OTHER DISBURSEMENTS
1974-75 (continued)

April (continued)	253.10
3147 Rensenhouse	22.50
3148 Roger J. Snowdall	321.33
3149 G. E. Supply	300.00
3358 W.R.N.T.	4.35
3362 Custom Color Corp.	42.48
3363 Pyramid Products	163.00
3364 Michael Hagler	316.40
3373 Cadillac Plastic & Chemical	36.45
3374 Regal Plastic	369.60
3375 Cadillac Plastic	77.96
3376 G. E. Supply	6.45
3378 Victor L. Phillips	190.89
3380 Rew Materials	361.30
3381 Rew Materials	188.36
3382 Rew Materials	202.39
3158 Sherwood Songer	61.44
3383 W.R.N.T.	99.57
4053 Paxton Lumber Co.	37.37
4054 Harding Glass Ind.	142.07
4055 Tamm Lumber	109.00
3165 M. Hagler	4.35
3166 Custom Color Corp	253.69
3169 Kasey Paint	48.89
3171 Kasey Paint	289.89
3170 Kasey Paint	33.00
4463 K. C. Sign	46.05
4465 Jack Denzer	44.40
4466 Paxton Lumber Co.	27.44
4467 Tamm Lumber Co.	4.95
3261 Needlewoman #102	1,124.82
4468 Regal Plastic	9.06
4212 G. E. Supply	53.49
3179 Broadway Hardware	91.70
3180 Broadway Hardware	42.68
3182 Broadway Hardware	4.50
3185 Munns Medical Supply	20.99
3186 Wayne Paper	23.98
3197 Steel Fasteners	114.84
3198 Charles D. Jones	123.59
3199 Crick Camera	250.00
3200 Burd & Fletcher	35.00
3201 Stephen Simmon	181.43
3204 Kappel	81.38
3205 Sawyer Material	464.30
3206 Lowell Press	8.50
3207 Excel Office Supply	42.78
3208 National Gallery	314.23
3212 Southwestern Bell	6.25
3213 Pyramid Products	20.40
3214 Metcalfe Key Service	

C.A.T. N.E.H. OTHER DISBURSEMENTS
1974-75 (continued)

April (continued)

3215	Exhibitors Film	4.13
3216	Cadillac Plastic	158.00
3332	Cook Paint & Varnish	11.46
3335	Regal Plastic Co.	109.60
3334	Sears Roebuck & Co.	4.95
3336	Shaw Electric	190.90
3337	Mobil Fone	35.00
3339	Metal Goods	65.00
3345	Kaplans Fabrics	96.97
3346	Shaw Electric	31.67
3349	Mumms Medical Supply	2.59
3348	Victor L. Phillips	16.35
3231	G. E. Supply	139.89
3233	Paxton Lumber Co.	805.64
3233	Schooley	9.76
3223	Meyer Lumber Co.	94.84
3225	S & J Mfg.	368.43
3226	Metcalf Key	5.10
3227	Hutchison - Wintherup	216.30
3228	Kaplans	88.09
3229	Veral-A-Ray Corp.	68.29
3230	Southwest Mill Supply	419.04
3256	Rensenhause	271.52
3257	Broadway Supply	16.20
3258	Burstein-Applebee	218.02
3262	Auto Polish Supply	16.20
3264	Rew Materials	87.78
3265	Express Delivery	8.50
3268	Terrace Packaging Co.	36.00
3270	Carroll Day Glass	16.79
3272	K. C. Sign Supply	39.00
3178	Tanquary & Assoc.	5,883.00
3284	Kasey Paint	307.45
3286	New Blue Print	12.85
3288	Tanquary & Assoc.	1,135.00
3239	Southwestern Bell	366.22
3260	Sherwood Songer	120.27
2970	Arthur Wright	400.00
2834	Sherwood Songer	18.44
2806	Sears	3.84
2972	Kwang-chik Chang	400.00
3116	Southwestern Bell	3.24

\$27,529.44

May

3259	Kopps	8,297.25
3296	Rensenhause Electric	281.06
3296	Gary Greer	84.00
3297	S & J Mfg. Co.	1.68
3298	Jerome & Assoc.	394.90
3301	Black & Decker	24.33
3303	Keith Coldsnow	3.50
3304	Excel Office Supply	4.25

C.A.T. N.E.H. OTHER DISBURSEMENTS
1974-75 (continued)

May, 1975 (continued)

3057	Paseo Upholstering	142.00
3305	Alexander Electronics	9.24
4531	Michael Hagler	147.00
4532	Wayne Paper	60.88
4534	Broadway Supply	15.30
3058	Paxton Lumber	330.93
3173	Kaplan Fabric	108.48
3174	Jack Denzer	84.15
3175	Michael Hagler	307.00
3247	Sawyer	40.69
3248	Weaver Cabinet	6,219.60
3249	Midland Hardware	2.61
4530	Russell William Ltd.	435.00
4537	Russell William Ltd.	9,558.00
4538	Regal Plastic	215.22
4547	Tierney Office Supplies	19.80
4548	Metcalf Key	116.58
4549	Bruce A. Brand	265.00
4550	Cook Paint & Varnish	10.27
4551	Charles D. Jones	31.52
4553	Regal Plastic	192.56
4556	Rensenhouse	80.41
4557	Best Sign Systems	40.00
4559	K. C. Bolt & Nut & Screw	68.74
4562	Tamm Lbr.	11.76
4563	Medical Arts Pres.	60.40
4565	Capitol Flag & Banner	29.00
4566	Ken Godat	6.68
4567	Langleys	16.20
4569	Miller Lighting	110.45
4571	Pyramid Products	25.20
4572	Southwest Mill Supply	233.44
4574	Wayne Paper	113.62
4575	Verd-a-Ray Corp.	82.51
4577	Westport Floor Covering	7.42
4578	Black & Decker	9.80
4554	Shaw Electric	97.09
4665	K. C. Sign Supplies	38.40
4584	Paxton Lumber	75.26
4585	Jack Denzer Photo	2.80
4587	Treck Photographic	35.25
4626	Broadway Supply	5.73
4666	Langleys	3.80
4667	Sears Roebuck	39.86
4669	Sears Roebuck	28.90
4670	Broadway Supply Co.	13.90
4672	Jan Fontein	1,000.00
4673	K. C. Chang	500.00
4674	Metcalf Key Service	27.50
4675	Nat. Sign Co.	800.00
4680	Broadway Supply	18.50
4686	Carroll Day Glass	21.06

C. A. T. N. E. T. OTHER DISBURSEMENTS

1974-75 (continued)

May, 1975 (continued)

4688	Western Typesetting	986.90
4690	Western Typesetting	34.10
4687	Western Typesetting	27.80
4691	Tanquary & Assoc.	347.00
4692	Burd & Fletcher	85.00
4693	Universal Dynamics	267.98
4694	John S. Connor, Inc.	18.50
4695	Warwick Papers	23.42
4696	Albert Tamm Lbr.	21.17
4698	Broadway Supply	33.38
4699	Rew Materials Inc.	11.33
4703	Plaza Rentals & Sales	210.00
4704	Tanquary & Assoc.	690.00
4706	Assoc. for Asian Studies	39.05
4707	The Mechanical Eye	32.80
4708	Kasey Paint Co.	23.67
4709	Kasey Paint Co.	52.34
4710	Kasey Paint Co.	60.04
4712	Burd & Fletcher	1,650.00
4713	Jack Denzer Photo	9.60
4716	Warner Studio	3,547.88
4598	Sherwood Songer	14.10
4720	Jan Fontein	500.00
4734	Bruning Divn.	61.20
4736	Sherwood Songer	66.58
3419	George Sexton	398.25
3421	Floyd Everly	424.69
4600	Custom Color Corp.	28.50
4724	Burstein-Applebee	28.18
4725	Victor Phillips	31.65
4752	S. W. Bell	103.35
4753	Max Leehr	400.00
4760	A.B.C. Fireproof Whse.	917.00
4747	Dr. Thomas Lawton	500.00
4754	Dr. James Cahill	500.00
4770	Crick Camera Shop	2.00
4771	Guardsman Alarm	200.00
4772	Burd & Fletcher	1,595.00
4773	Midland Hardware	2.61
4775	Lindsay Cooper	783.81
4776	Pittsburgh Paints	106.95
4781	Broadway Hardware	15.78
4758	Michael Hagler	10.96
4779	National Gallery	16,111.50
3407	Lowell Press	628.00
3408	Richard Anderson	164.50
3409	Tanquary and Assoc.	75.00
3412	Lowell Press	1,269.50
3415	Swope Pkwy. Paints	81.18
3416	Gaines Hardware & Plumbing	31.68
3418	Custom Color Corp.	19.00
3255	T.W.A.	13,161.18
3423	Western Typesetting	64.45

C.A.T. N.E.H. OTHER DISBURSEMENTS

1974-75 (continued)

May (continued)

3425	Keith Coldsnow	28.07	
3427	Southwestern Bell	128.06	
3428	Southwestern Bell	125.28	
3429	Rensenhous	1,341.01	
3431	Rensenhous	178.28	
3434	Yellow Cab of K.C.	12.90	
3446	Kasey Paint	96.41	
3448	S & J Manufacturing	69.41	
3452	Western Typesetting	31.20	
3453	The Mechanical Eye	21.45	
3456	Hammer Brothers	54.37	
3462	Southwestern Bell	631.79	
3336	T. W. A.	94.07	
3486	Calvin Communications	3,780.94	
3496	Custom Color Corp.	8.45	
3504	Ken Godat	2.17	
3505	Kopps Rug Co.	311.00	
3506	Treck Photo	77.25	
3509	Wayne Paper	508.61	
3523	Taylor Printing	2,100.00	
		<hr/>	
		\$87,075.76	\$87,075.76

June, 1975

3706	Burd & Fletcher	50,000.00	
3511	Carla Zainie	75.00	
3338	Altman Singleton	26.00	
3547	Lindsey Cooper	98.26	
3530	Custom Color	2.95	
3533	Western Typesetting	45.20	
3542	T.W.A.	353.46	
3554	K. C. Parcel	1.79	
3560	Sherwood Songer	30.06	
3707	Jack Denzer Photo	13.00	
3710	Cook Paint & Varnish	76.57	
3715	Wayne Paper	34.48	
3678	Fisher Scientific	98.70	
3687	Pan American	31,031.00	
3692	MFG Associates	12.00	
3693	Kasey Paint Corp.	34.60	
3698	Stage 3 Sound	53.10	
3697	Gas Service Co.	795.90	
3718	Crick Camera Shop	40.50	
3701	Munn Medical Supply	3.00	
3720	Medical Arts Supply	76.32	
3721	Associated Engineering	280.00	
3731	Guardsman Alarm	50.00	
3732	Calvin	11.56	
3699	Lowell Press	863.35	
3765	Warner Studio	12.50	
4046	Western Typesetting	55.10	
3822	Altman Singleton	136.50	
3463	Burd & Fletcher	12,900.00	
3008	Princeton Polychrome	1,313.02	
4619	Rose Restaurant Supply	48.75	\$98,576.74
3722	Munn Medical Supply	4.07	
		<hr/>	

GRAND TOTAL

\$252,358.20

C.A.T. N.E.H. RECEIPTS
OTHER

February				
804	Dr. Chu Tsing-Li	\$	85.00	\$ 85.00
March				
813	National Endowments for A & H		12,112.55	
1901	S & J Manufacturing Co.		191.52	12,304.07
May				
739	Muehlebach Hotel		7.40	7.04
June				
1312	B. O. Office Supplies		18.00	
1690	Midland Hardware		2.51	20.51
August				
1866	Miller Light & Fixture		12.76	
1877	Munns Medical		7.07	
1847	Asian Art Museum		\$50,000.00	50,019.83
			TOTAL	\$62,436.81

From Superintendent's Office

C.A.T. N.E.H. SUPPLIES DISBURSEMENTS 1974

November

0320	William Rockhill Nelson Trust	\$ 21.30
------	-------------------------------	----------

December

3742	Schooley	86.00
3752	ABC Office Furniture	105.00
3794	Sherwood Songer	1.82
0245	Pitney Bowes	20.00
0249	I.B.M.	<u>26.10</u>

Total 1974 C.A.T. N.E.H. SUPPLIES DISB.		\$ 260.22
---	--	-----------

From Superintendent's Office
C.A.T. N.E.H. SUPPLIES DISBURSEMENTS 1975

January			
0097	Fisher Scientific Co.	\$ 257.80	
3991	Schooley Printing	21.96	
3993	Schooley Printing	112.15	
3961	Styro Fabrica	23.04	
0115	Sears Roebuck	97.05	
0102	Schooley Printing	11.25	
0118	Schooley Printing	32.62	
0085	I.B.M.	36.00	
4071	Sherwood Songer	2.10	\$ 593.97
February			
3933	Schooley Printing	7.91	
4219	Brelsford Office	7.50	
4222	Reuben Donnelly	24.00	
2897	Sherwood Songer	3.60	
2956	Schooley Printing	3.31	
2971	Arthur Wright	3.40	49.72
March			
2813	ABC Office Furniture	35.00	
2884	Schooley Printing	42.03	
2870	Schooley Printing	6.07	
3022	Sherwood Songer	2.29	
4405	Burd & Fletcher	527.00	
4410	Burd & Fletcher	795.00	
3068	Schooleys	28.75	1,436.14
April			
3379	Xerox	17.00	
4052	American Association of Museums	100.00	
3168	Schooley Printing	21.06	
4462	Allen Marking	9.90	
3202	Cardinal Office	46.64	
3340	Burd & Fletcher	107.20	
3233	Schooley Printing	63.99	
3267	Wards	57.02	
3260	Sherwood Songer	1.15	
2971	Arthur Wright	3.40	427.36
May			
3176	Schooley Printing	50.96	
4536	Brelsford	87.50	
4586	Brelsford	87.50	
4597	Mo/Kan Chemical	45.54	
4598	Sherwood Songer	12.50	
4733	Wm. Rockhill Nelson Trust	864.04	
4727	Schooley Printing	60.96	1,209.00
June			
3560	Sherwood Songer	3.61	
3717	Brelsford	105.00	
3688	Sears Roebuck	17.00	125.61
Total 1975 C.A.T. N.E.H. Supplies Disb			\$ 3,841.80

From Superintendent's Office

C.A.T. N.E.H. SUPPLIES RECEIPTS 1975

June

1311 B.O. Office Supplies

\$ 107.20

\$ 107.20

SUMMARY C.A.T. N.E.H. SUPPLIES

Total Disbursements 1974

\$ 260.22

Total Disbursements 1975

3,841.80

Total Disbursements C.A.T. N.E.H. Supplies

\$4,102.02

Less Total Receipts C.A.T. N.E.H. Supplies

107.20

BALANCE

\$3,994.82

August 28, 1975

Timothy Parks, Esquire
National Endowment for the Humanities
Grants Office
Washington, D. C. 20506

Dear Tim:

I have received seven boxes (five large and two small) of addressed, franked envelopes. These are diligently being stuffed with catalogs and being mailed. I am leaving for Europe September second, but my secretary, Jean Drotts, will let you know when the mailing is complete. I am uncertain whether this is the total number you are sending or not. Do let us know.

Sincerely,

Ross E. Taggart
Senior Curator

RET/d

NATIONAL ENDOWMENT FOR THE HUMANITIES
806 15th Street, N.W.
WASHINGTON, D.C. 20506

FOR AGENCY USE

Number _____

DIVISION OF PUBLIC PROGRAMS

DATE RECEIVED _____

GRANT APPLICATION ---MUSEUM PROGRAM

Affiliated with State, County
or City government: yes ___ no ___

1. INSTITUTION (NAME & ADDRESS)
William Rockhill Nelson Gallery of Art
& Mary Atkins Museum of Fine Arts
4525 Oak Street
Kansas City, Missouri, 64111

2. PROJECT DIRECTOR (NAME, TITLE
ADDRESS)
Laurence Sickman, Director
Nelson Gallery of Art & Atkins
Museum of Fine Arts.
4525 Oak St. Kansas City, Missouri 621
AREA CODE 816 PHONE 561-4000

3. TYPE OF APPLICATION (CHECK ONE)

NEW ☒

RENEWAL _____ NEH NUMBER _____

RESUBMISSION _____ NEH NUMBER _____

4. TYPE OF INSTITUTION APPLYING
public _____ non-profit ☒

6. FINANCIAL INFORMATION -(ONE YEAR)

a. GRANT REQUEST (one year)
Outright funds from NEH \$ 197,401.00
Gifts to NEH _____

NEH funds matching gifts _____
Total grant request _____

b. Applicant's cost share \$ 85,265.00

c. Support from others _____

TOTAL COSTS \$ 282,666.00

5. INCLUSIVE DATES FOR PROSPECTIVE
GRANT FROM (STARTING DATE): 6/7/74
indicate month-day-year
TO (CONCLUDING DATE): 8/31/75

Above dates must cover period in which
all costs to be charged against pro-
spective grant will be incurred.

7. PROJECT TITLE: Exhibition of Archaeological Finds of the People's Republic
of China

8. PROJECT ABSTRACT (RESTRICT TO THIS SPACE)

The object of the project is to accommodate at the Nelson Gallery - Atkins Museum, Kansas City, the Exhibition of Archaeological Finds of the People's Republic of China, from May 1, 1975 to the end of June, 1975. It is planned that the exhibition will come to Kansas City from the National Gallery in Washington. The nature of the material and its arrangement in chronological sequence, illustrating through concrete examples the material culture of China from the Paleolithic Age to the 14th century A.D., is ideally oriented for educational programs. The Nelson Gallery plans these educational programs in depth through the use of a wide variety of published and audio-visual materials.

Since Kansas City is located in the geographical center of America every effort will be made to attract an audience from the broad area of the Mid-West, the South-West, the Rocky Mountain States, and the Pacific Coast.

The Project Director will be Laurence Sickman, Director of the Nelson Gallery and Emeritus Curator of Oriental Art; the Assistant Director of the Project will be Marc Wilson, the Curator of Oriental Art of the Gallery; publications will be under the direction of Ross E. Taggart, Senior Curator of the Gallery; and the Education Material will be coordinated by Larry Eikleberry, Director of Education of the Gallery and by his staff.

Finance is projected through a contribution in money and staff service by the Nelson Gallery of approximately 30 % and funding by a grant from the National Endowment for the Humanities.

9. HAVE FUNDS FOR THIS PROJECT BEEN SOUGHT ELSEWHERE? YES X NO

9a. IF ANSWER TO 9 IS YES, GIVE DETAILS (Sources and Amounts):

Missouri and Kansas State Councils of the Arts. Amount as yet unknown
Funds will be requested for special transportation to Kansas City and other
educational functions not otherwise covered.

10. DETAILS OF ITEMS 5 AND 6 FOR LONG TERM PROJECTS

Budget estimates for project--complete only if Endowment support
beyond one year is requested.

(month, day, year)

FROM <u>6/7/74</u>	FROM <u>6/7/74</u>	FROM <u> </u>
FROM NEH TO <u>12/31/74</u>	TO <u>8/31/75</u>	TO <u> </u>
(include		
g & M funds) \$ <u> </u>	\$ <u>282,666.00</u>	\$ <u> </u>
COST SHARING		
& OTHERS \$ <u> </u>	\$ <u>85,265.00</u>	\$ <u> </u>

11. AUTHORIZING OFFICIAL (NAME & TITLE)

Milton McGreevy
Trustee

AREA CODE 816 PHONE 842 - 6622

12. PAYEE

CHECK TO BE MADE PAYABLE TO:
Nelson Gallery Foundation

CHECK TO BE MAILED TO:

NAME: Laurence Sickman

TITLE: Project Director

ADDRESS: Nelson Gallery of Art

4525 Oak Street

Kansas City

Missouri 64111

AGREEMENT: It is understood and agreed that any funds granted as a result
of this request are to be used for the purposes set forth herein. Further-
more, the undersigned agree, as to any grant awarded, to abide by the
relevant National Endowment for the Humanities policies as prescribed.

SIGNATURES

PERSON NAMED IN ITEM 2 PROJECT DIRECTOR

DATE

(USE INK.
PER SIGNATURES
NOT ACCEPTABLE)

PERSON NAMED IN ITEM 11 AUTHORIZING OFFICIAL DATE

Laurence Sickman
6/8/74

Milton McGreevy
Trustee
6/8/74

REVISED BUDGET

A Salaries - Allocation

Project Director, Laurence Sickman Director, Nelson Gallery, & Curator Emeritus, Oriental Art 3 months	7,000.00/
Assistant Project Director, Marc Wilson Curator of Oriental Art, Nelson Gallery 3 months	4,000.00/
Editor in charge of publications Ross E. Taggart, Senior Curator Nelson Gallery 6 weeks	2,000.00/
Director of Education, Larry Eikleberry Director of Education, Nelson Gallery 6 weeks	1,500.00/
Accountant, Leigh Brew Accountant, Wm. R. Nelson Trust 2 weeks at \$8,000 per year	308.00/
Gallery Preparator, Bobby Hornaday 1 month alteration & rehabilitation 3 weeks packing & handling Total 7 weeks at \$9,750 per year	1,313.00/
Assistant Gallery Preparator, Jeff Wilcox 1 month alteration & rehabilitation 3 weeks packing & handling Total 7 weeks at \$5,840 per year	792.00/
Electrician, Leon Graven 3 weeks alteration & rehabilitation 3 weeks installation Total 6 weeks at \$10,764 per year	1,242.00/
Ralph T. Coe, Assistant Director Nelson Gallery 2 weeks for alterations & rehabilitation	800.00/
Ellen Goheen, Assoc. Curator of Painting & Sculpture, Nelson Gallery 2 weeks for alterations & rehabilitation	400.00/
Exhibition Designer _____ 12 weeks at \$10,000 per year	2,310.00/
5 guards 2 months at \$2.30 per hour, 40 hr week	3,680.00/
6 armed guards 9 weeks at \$5.00 per hour, 40 hr week	10,800.00/

A-1 Salaries.

2 guards at the door \$2.30 per hour; 40 hour week, 8 weeks	1,472.00*
12 guards in 11 galleries \$2.30 per hour; 40 hour week, 8 weeks	8,832.00*
4 persons at Public Service Desk \$3.00 per hour; 40 hour week, 8 weeks	3,760.00*
1 person for gate control and visitor count \$2.30 per hour; 40 hour week, 8 weeks	736.00*
2 men for packing, unpacking, and installation. 2 weeks before, 1 week after. At \$2.30 per hr; 40 hr. week, 8 weeks	552.00*
3 maintenance men (2 men for 1 month before and 2 weeks after; 1 man throughout the show, its installation and packing.) \$2.30 per hour; 40 hr. week. (2 men, 6 wk)	1,104.00*
(1 man, 14 wk)	1,288.00*
1 guard in Kirkwood Hall for traffic flow \$2.30 per hour; 40 hour week, 8 weeks	736.00*
2 persons to service (recharge batteries, clean, etc.) acoustoguides \$2.30 per hour, 40 hour week, 8 weeks	1,472.00*
1 projectionist in auditorium, 1 hour each day for 48 days at \$10.00 per hour	480.00*
Personnel for night, Sunday, and Monday extra openings. 23 guard and public service personnel 1 engineer - all at 21 hours per week time and one-half overtime for 9 weeks guard service \$3.45 per hour	14,997.00*
engineer \$6.75 per hour	<u>1,275.00*</u>
	16,272.00*

A-1 Salaries (continued)

1 Secretary, March 1 to July 1, 1975 Booking Secretary. \$600.00 per month	2,400.00*
1 Educational coordinator and Program Supervisor. For 8 months at \$15,000 per year	10,000.00*
1 Secretary to the Project, and Secretary to the Educational coordinator 1 year, Aug. 1, 1974 - Aug. 1, 1975 at \$7,200 (\$600 per month)	7,200.00*

Total salaries NEH	56,304.00
Total salaries NG	36,145.00

B. Travel and Per Diem

Travel (Laurence Sickman, Marc Wilson & Designer. Economy jet air fare)	
3 round trips to Toronto at \$150.00 each	450.00*
3 3-day per diem in Toronto at \$25.00	225.00*
7 round trips to Washington at \$175.00	1,675.00*
7 3-day per diem in Washington at \$25.00	525.00*
1 10-day per diem in Washington at \$25.00	250.00*

Total travel NEH	2,925.00*
------------------	-----------

C Supplies

16, 75 watt Prescolite spots, material and installation, at \$27.35 each (see E-others, rearrangement)	438.00/
40, 150 watt Prescolite spots, material and installation, at \$38.35 each	1,534.00/
20, 250 watt Lightolier, Lens spots, material and installation, at \$27.50 each	550.00/
Felt for lining cases at \$3.40 per yard 100 yards, (gray felt)	340.00/
Recovering walls -- material, scotch guarding (at \$3.50 per yard), labor (at \$0.55 per sq. foot to install) 1,200 sq. feet.	9,000.00/
2 banners at \$750.00 each	2,000.00/
Special sign at U.S. Highway 50	500.00/
Double Orientation room 25' x 60'	
Material	4,000.00*
Labor	4,000.00*
Audio-Visual Consultant	1,000.00*
Equipment (audio-visual projectors See D-Equipment purchases) (3,000.00)	
Partition in Spanish-Italian room	300.00/
Entrance and exit doors, block corridors	500.00/
Temporary installation materials, fabrication, including cases	6,000.00*
Information desk	300.00/
Total supplies NEH	15,000.00
Total supplies NG	15,462.00

D. Equipment Purchases

Acoustoguides. 200 at \$50.00 each	10,000.00*
Audio-visual projectors with sound tracks for use in Orientation room. Three separate areas to be provided with special equipment	4,500.00*
Total equipment NEH	14,500.00*

E-1 Other

Fringe Benefits

5.85% of salaries NEH	3,294.00*
5.85% of salaries NG	2,114.00/
Postage, telephone, and telegraph	600.00*
Liability (staff negligence) insurance 3 months for \$400,000.00	200.00/
**Catalogues at \$2.50 printing cost each 6,000 copies	15,000.00*
2% shipping costs	300.00*
Catalogues to sell for \$3.50	
5 Chinese curators, hotel, & per diem It there is the addition of a 6th (3,200.00)	16,000.00/
Packing and transportation costs	5,000.00*
Insurance (62,500.00)	

**Actual cost and sales price will be determined at a later date in negotiations between the Nelson Gallery, The National Gallery, and the NEH.

E-1 Other (continued)

Shipping charges for cases and exhibition materials, 1 way, Washington to K.C.	2,645.00*
Loading and unloading charges at \$27.00 per hour. 6 hours	162.00*
Trucking & warehousing empty packing cases	400.00*
Rearrangement and alteration costs	
Taking down and rehangng permanent collection	1,000.00*
Rehabilitation after use. Refinishing floors. Materials and labor \$300.00 per room. 11 rooms and 2 corridors	4,000.00*
Press and Official opening, May 1	2,500.00/
Membership opening, May 2	2,000.00/
Total Other NEH	32,401.00
Total Other NG	22,814.00

E-2 Other

ITEMS SPECIFICALLY RELATED TO EDUCATION

Postage: 20,000 announcements on frank mailing at \$0.017	340.00*
Postage; 1st class at \$0.10	100.00*
Posters: 2 sizes, and printed on varying stock. Design costs and printing	5,365.00*
Mailing of 1,000 posters in 2" x 42" tubes at \$0.47 each	475.00*
Notification announcements, printing 20,000 copies	600.00*

E-Other (continued)

Preparation of tapes, reproduction of tapes and maintenance (technical) For personnel required to service. See A-1	2,000.00*
Special letter-head, 30,000	1,200.00*
Handling and addressing notification announcements	2,000.00*
Second mail-out. About February, 1975, to Universities, Museums, Art Centers, etc.	3,000.00*
Fliers to be distributed through such channels as telephone and retail merchant bills. Print costs	1,000.00*
Brochures. Short guides, give away. Print 100,000 copies	15,000.00*
Supplemental film rentals for use at the Gallery	500.00*
Extension services. Purchase or rental of films for showing in public libraries, universities, city recreation programs, reimbursement of travel and related expenses to show and explain films.	2,500.00*
Photographic record for distribution to People's Republic and for final evaluation	300.00*
Orientation materials for regional art teachers and consultants	500.00*
Press Kits 50 at \$10.00 each, to contain a minimum of 5, 8 x 10 glossy photos, and 2 35mm color slides	500.00*
Guides for children, especially designed to serve as Project Work books (INSTANT REPRINTING CAPABILITY)	6,000.00*
Professional services and consultant fees Chang Kwang-chih, Professor of Far Eastern Anthropology, Yale 3 days at \$200.00 per day	600.00*
Transportation	400.00*
4 lecturers at \$200 (honorarium, plus expenses) each	2,000.00*

Total Other (Education) NEH 44,380.00

Total Direct Costs NEH	165,510.00
Total Direct Costs NG	74,421.00
 F. Contingency Fund	 15,000.00*
 G. Indirect Costs at 30% of Salaries	
Indirect costs NEH	16,891.00*
Indirect costs NG	10,844.00/
 Total Project Cost	 282,666.00
 Income projection:	
Institutional Cost-share	85,265.00
National Endowment for the Humanities	197,401.00

Copy for

Missouri State

Gov Council

NATIONAL ENDOWMENT FOR THE HUMANITIES
800 15th Street, N.W.
WASHINGTON, D.C. 20506

FOR AGENCY USE

Number _____

DIVISION OF PUBLIC PROGRAMS

DATE RECEIVED _____

GRANT APPLICATION ---MUSEUM PROGRAM

Affiliated with State, County
or City government: yes ___ no ___

1. INSTITUTION (NAME & ADDRESS)
William Rockhill Nelson Gallery of Art
& Mary Atkins Museum of Fine Arts
4525 Oak Street
Kansas City, Missouri, 64111

2. PROJECT DIRECTOR (NAME, TITLE
ADDRESS)
Laurence Sickman, Director
Nelson Gallery of Art & Atkins
Museum of Fine Arts.
4525 Oak St. Kansas City, Missouri 64111
AREA CODE 816 PHONE 561-4000

3. TYPE OF APPLICATION (CHECK ONE)

NEW ☒ X

RENEWAL _____ NEH NUMBER _____

RESUBMISSION _____ NEH NUMBER _____

4. TYPE OF INSTITUTION APPLYING
public _____ non-profit ☒ X

5. INCLUSIVE DATES FOR PROSPECTIVE
GRANT FROM (STARTING DATE): 6/7/74
indicate month-day-year
TO (CONCLUDING DATE): 8/31/75

6. FINANCIAL INFORMATION -(ONE YEAR)

- a. GRANT REQUEST (one year)
Outright funds from NEH \$ 197,401.00
Gifts to NEH _____
NEH funds matching gifts _____
Total grant request _____
- b. Applicant's cost share \$ 85,265.00
- c. Support from others MSAC 20,000.00

TOTAL COSTS \$ 302,666.00

Above dates must cover period in which
all costs to be charged against pro-
spective grant will be incurred.

7. PROJECT TITLE: Exhibition of Archaeological Finds of the People's Republic
of China

8. PROJECT ABSTRACT (RESTRICT TO THIS SPACE)

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Finance is projected through a contribution in money and staff service by the Nelson Gallery of approximately 30 % and funding by a grant from the National Endowment for the Humanities, and Missouri State Arts Council.

Index - 2nd draft outline (NEH) (cont.)

II	Attendance Statistics	<u>5</u>
	A. Overall attendance	5
	B. Advance Booking Statistics	5
	C. Comparative Statistics with other cities	5
	Projected Statistics	5a
III	Education	<u>6</u>
	A. Lectures - by Gallery Staff (statistics)	6
	B. Lectures - by other than Gallery Staff (statistics)	7
	C. The Denver Plan (statistics)	7
	D. Audio-Visual Aids (statistics)	8
	E. Sales Desk (statistics)	9
	F. Other Educational Extensions (statistics)	9 and 10
IV	Public Relation-Information and Advance Booking (Chinese Exhibition Office)	10
	A. News Media and Interested organizations	10
	B. Advance Booking and General Information	11

October 9, 1975

Memo

To: Laurence Sickman and Marc Wilson

Subject: Rough draft outline of NEH resume - Chinese Exhibition

Assuming the financial figures are being dealt with in a separate report, the following is simply a general outline of the various aspects covered during the Chinese Exhibition.

I have not included statistics, but these can be pulled from the files fairly readily now, once the decision has been made as to the areas you wish to expand.

If you would, please read through and mark any topics which might be expanded, deleted, or those things which you would like to see included. I have tried to make notations in various places to give some idea of background.

I Advisory Committee and/or Corporate Support

List names of official committee

Are their corporations which you would like to mention who have been especially helpful.

II Attendance and General Information

1. Dates, hours, overall attendance

- a. Rob worked up a percentage chart showing the percent attendance in relation to the metropolitan areas where the exhibition has shown. The number of days might also enhance these figures as K.C. had fewer days for viewing than some places.
- b. K.C. Star took a survey of the general public over a one-week period toward the end of the exhibition. This covers place of residence, age, educational background, number of times visited the gallery, etc.
- c. General information available on advance booked groups attending - home town, type of group (Museum/Art/Historical/University/Schools/other clubs and organizations etc.)

page 2

October 9, 1975

Subject: Rough Draft outline (NEH)

III Education

1. Lectures (figures available)

a. Lectures given here at the gallery and open to the public ✓

b. Lectures given elsewhere ✓

UMKC - Jo Tyler lecture series (NEH) (4)
Some of these speakers did double duty by going to Lawrence and speaking at KU

KCAI - They set up their own speaker and film program to complement the exhibition

JCCC - They paid for Joan's services for a series of four lecturers at the college (attendance figures would be secured through Pinky Kase)

Missouri Council on the Arts - These were MCA sponsored lectures given throughout the state by Karla, Marc, Joan and Lindsay (attendance available on some)

Outlying states (NEH) and fee

Denver University (NEH) I'm not clear on how this was set up or whether it is even applicable to this report.

Fee lectures to private groups - especially Museum groups coming to view the exhibition.

2. Audio-Visual Aids

a. Film strip and narrative now being completed (figure from Marc) These are for university libraries (?) ○

b. Cassette guide of exhibition ✓

c. Video tapes done in cooperation with JCCC. These will be made available to anyone requesting them through the JCCC ✓

page 3

October 9, 1975

Subject: Rough draft outline (NEH)

III Education (cont.)

2. Audio-Visual aids (cont.)

- d. Video tapes also done for KCPT ✓
- e. 2 films and slide presentation shown continuously during the exhibition. (about 1000 people viewed these) ✓

3. Other Educational Extensions

- a. Foldout brochure made available free of charge to visitors during the exhibition (a mini-catalogue of sorts with explanatory information of representative objects in the show. Also map guide of the exhibition. (Jean D. has figures) ✓
- b. 400 to 500 press kits with comprehensive background material and captioned photos given to news media. These were also distributed to metropolitan area school districts along with posters and color slide packet for their permanent social studies libraries. ✓
- c. Junior Education Department held a 6-week workshop for children, in ceramics, relating this to the Chinese Exhibition through designs and patterns found in Chinese bronzes. ✓
- d. Docent guided tours of permanent collection during the exhibition. Docents also were present to aid school groups in moving easily through the exhibition
- e. About 30 Travel Grantees participated in their option to view the exhibition here in K.C. ✓
- f. Boostore - number of catalogues sold etc, ✓

page 4

October 9, 1975

Subject: Rough draft outline (NEH)

IV Hospitality

There were many areas supportive of the hospitality extended visitors by the gallery ---

1. Food - Coffee Lounge

10,000 box lunches (more) plus hundreds of others were served lunches by the coffee lounge staff and other volunteers (figures from Virginia)

2. Hosts and hostesses for the gallery in general came daily to assist visitors with general questions and traffic flow. These were recruited through the Friends of Art. (figures from Glenna)

3. Special guests were also received and various accommodations were extended to them such as dinners, luncheons, visiting private collections in the city. (Ted Coe, SOF and various members of the hospitality committee saw to these needs)

4. Installation and Maintenance

What sort of information would you want included?
Working aspects? Material used? Man Hours?

VI Public Relations

1. Cooperating groups

ATA - Daily shuttle service from parking lots
J.C. Nichols Co. and Lynn Insurance Co. - parking lots
News Media - Upwards of 400 media outlets were contacted and produced articles, announcements or programs around the exhibition.

National, Regional and local Radio, television, newspapers magazines etc were contacted. Washington Post, Newsweek CBS, Airline magazines to name a few had articles or programs

Merchants Associations (over 50) area bookstores (over 20) and other promotional associations also cooperated

Colleges and universities also kept their faculty and student body informed

page 5

October 9, 1975

Subject: Rough draft outline for NEH resume

VII Security

What specific information do you want

1. Police - Do you want general paragraph or statistics such as number of officers required daily? *yes*
2. Wells Farge - Numbers? Responsibilities? *yes*
3. Regular Museum Guards? Numbers? *yes*
4. Nurses-First Aid - Numbers? *yes*

6a
page 6a

October 14, 1975

Memo - Insert

Subject: 2nd draft (NEH)

The following statistics are theoretical projections if --

1. Each city held the exhibition the same number of days (105)
2. " museum was open the same number of hours (13)
3. But using the hourly traffic flow as determined already for each individual city.

City	Attendance	Metro Pop.	% of Metro area att.	Flow per hr.
K.C.	875,000	1,272,000	68%	640
S. F.	1,439,000	3,000,000	48%	1,054
Wash. D.C.	910,000	3,000,000	30%	662
Toronto	519,000	2,700,000	19%	380

Kansas City Star Survey - See attached mimeographed sheets

11
CAT

MCN-

Final Report

October 15, 1975

To: Mr. Sickman and Marc

I have completed the 2nd draft outline for NEH. It is typed a little roughly so am going to go over it, but thought you might wish to look over the index which explains pretty well what it contains thus far. Let me know if there are additions etc. which I may have missed. I should have the final copy for you by Thursday afternoon (I hope)

Lois

The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China

The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts

April 20th to June 8th, 1975

中華人民共和國出土文物展覽

October 16, 1975

Memo

To: Mr. Sickman and Marc ✓

Subject: 2nd draft outline (NEH)

After working on the report for about two weeks, I'm awed by the tremendous outreach and cooperation received from every quarter and directed toward the success of the exhibition. I had thought I was aware of most of the things which came to pass but the depth of interest and support for the show is almost beyond the sort of thing which can be put down on paper. Statistics tell some of the story, but it would take paragraphs and paragraphs (possibly pages and pages) to do true justice (if indeed this can be done). Then there is the need to be both informative and not overlong, which might explain why I have used less detail in some areas.

I don't really think there was too much that was insignificant as it relates to producing such an exhibition; no small jobs, lots of hard work and a dedicated staff of employees and volunteers, supported by interested civic and private groups. Not only did the Metropolitan area respond but major and minor media from the East coast to the Rockies gave much more than token support in spreading the word.

If there are areas which I have failed to include, I will have to plead my shortcoming of sometimes overlooking the obvious. In some places such as the Installation and the Chinese Working Party my knowledge is not as extensive as others.

I hope this report is satisfactory and can be used readily and with ease in developing your final report for the NEH. I have enjoyed getting into this.

Lois

P.S. The essay form used in presenting the Denver Plan would lend itself very well to an opening preface covering the major categories, while using a sentence or two of explanation where called for in the body of the report.

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The Chinese Exhibition

The Exhibition of Archaeological Finds of the People's Republic of China

The William Rockhill Nelson Gallery-Atkins Museum of Fine Arts

April 20th to June 8th, 1975

中華人民共和國出土文物展覽

To: Laurence Sickman and Marc Wilson

Subject: 2nd rough draft outline (NEH)

October 16, 1975

I Preliminary Organization

A. Advisory Committees

- Sickman*
1. Civic Leaders (This is the official Nelson Gallery Advisory Committee - List is in folder containing statistics for this report)
 2. Chamber of Commerce (Name primary contact person -)
 3. Kansas City Missouri Police Department (Chief Joseph McNamara)
 4. City Manager and Mayor's Offices (Name primary contact -)
 5. Hotel and Restaurant Association (Name primary contact -)
 6. Convention and Visitors' Bureau (Ray Bennison - Betty Stanford)
 7. Fire Department (Name primary contact -)
 8. Health Department (Name primary contact -)

B. *Administrative* Personnel Secured for the Exhibition (other than Security)

- Sickman*
1. Project Director and Secretary (P.D.-Feb. '75; Sec.-Mar. '75)
Project Secretaries (2) (Dec. '74) Lois Stock-Gratia Williams
Curatorial Secretary (1) (Dec. '74) Jean Drotts
Designer (Mike Hagler)
Installation --
Engineers (2); Maintenance/Janitorial (6); Carpenters (3);
Switchboard (1); Coat Checkers (4); Bookstore (15);
Gallery personnel used during exhibition (9) *70*

C. Security

1. Kansas City Mo. Police Department - Staff of 27 - 24 hour -
3 daily shifts beginning Apr. 19
2. Wells Fargo - Staff of 24 - *1* Reg. daily shift beginning Apr. 19
3. Nelson Gallery Guards - Reg. Daily Shift - Staff of 22 plus
15 additional during Exhibition
Beginning April 19
4. Fire Department - Regular Daily Shift - 2 beginning April 19

Subject: 2nd draft outline (NEH)

October 16, 1975

I Preliminary Organization (cont.)

D. Special Services

These are services which were expanded or developed specifically for the Chinese Exhibition in order to make the exhibition more accesible to a greater number of people.

1. Facilities for the handicapped
 - a. Ramps to enter the building
 - b. Wheelchairs - 20 per day
 - c. Immediate entry into the Exhibition to avoid tiring waits which would otherwise make it possible for many to attend the exhibition
 - d. *Special service hours of admittance when requested*
2. Bus Service-Area Transportation Authority
 - a. Shuttle service to and from parking lots located away from the general gallery area-every 20 minutes
 - b. ATA printed 10,000 schedules promoting this service
 - c. 14,00 passengers took advantage of the shuttle
 - d. *Memo in news paper promoting public transportation*
3. Extra Parking Facilities
 - a. Extra Parking lots were made available by area businesses throughout the exhibition to handle overflow of existing gallery lots and on street parking. (J.C. Nichols - Lynn Insurance Co.)
4. Special On-Street Parking Facilities
 - a. Special areas were reserved for buses
5. First Aid Station
 - a. Staffed at all times during opening hours by 2 registered nurses and prescribed emergency equipment determined by the Health Department
6. Convention and Visitors' Bureau
 - a. A booth with brochures and general information on various areas of interest, usefulness in Kansas City. This was staffed daily by a representative of the Bureau.
 - b. The Bureau published 31,000 copies of their Fun Calendar, highlighting the exhibition which was sent to those on their own mailing list as well as being made available to the general public

Special parking for handicapped

Construction of Rental of by passing the queue

Traffic patterns adjusted, no parking changes

U of Missouri

Subject: 2nd draft outline (NEH)

I Preliminary Organization (cont.)

D. Special Services (cont.)

7. Hospitality

There were many groups and individuals supportive of the hospitality extended to visitors. The Trustees, entire Curatorial Staff, Friends of Art, Society of Fellows, the Gallery Reception Committee and numerous individuals volunteering on a regular basis, as well as groups

- expand this
picnic facilities
for school children
and they wish to
bring their own
lunch*
- a. Food Service - Virginia O'Brien of the Friends of Art Coffee Lounge and a staff of 1000 volunteers served 75,000 people during the exhibition in the Coffee Lounge, Rozzelle Court and Sculpture Garden. Of the total number served, 16,500 were box lunches and 5,000 were reserved lunches, with the remaining food being served in varying amounts and choices in the above locations
 - b. Hosts and Hostesses for the gallery in general came daily to assist visitors with general questions and aid in the movement of people within the building. 225 individuals served in this capacity including groups from the AAUW, Leawood Women's Club and Friends of Art.
 - c. Office Personnel - Approximately 35 volunteers came on a regular basis to assist in clerical work. 8 of these worked with the Chinese Exhibition Office specifically from February through May, 1975.
 - d. Special Visitors - The gallery received guests who had special interest in specific areas of art history and scholarship. These individuals and groups were from universities, museums and grant recipients. Special tours of the gallery, the visiting of private collections, special study opportunities were extended to those requesting such service.
- expand*

Subject: 2nd draft outline (NEH)

October 16, 1975

I Preliminary Organization (cont.)

E. Installation - Marc

- W. In*
1. Brief discussion covering general aspects of exhibition
 2. Design
 3. National Gallery

F. Chinese Work Party

1. Those accompanying the exhibit and those remaining
(List in folder with statistics)
2. Accommodations
 - a. Living quarters - Plaza Inn
 - b. Office quarters
 - c. Interpreter -
 - d. Daily luncheon arrangement - Coffee Lounge
 - e. Entertaining done by gallery
 - f. Reciprocal entertaining by Chinese - Dinner for entire gallery personnel
 - g. Regional trips throughout mid-west
 - h. Gallery staff which worked most closely with curators

G. Publications prepared

most of

*also under
revisions
by others*

The Nelson Gallery developed and originated the publications used for the exhibition while it was housed in Kansas City. The pictorial handlist catalogue and General information brochure which was created here was also used in San Francisco as well as the Horse Head Poster.

- W. In*
1. Pictorial Handlist Catalogue (see III Educ.; E-Sales Desk)
 2. Audio-Guide to the Exhibition (see " " ; D-Audio-Visual)
 3. General Information Brochure (see " " ; F.)
 4. Exhibition Brochure (mini-catalogue of representative objects in the exhibition) (see III Educ.; F.)
 5. Press Kits for media and educational institutions
(see III Educ.; F.)
 6. Posters (see III Educ.; E.)
 7. Exhibition Map (see III Educ.; F.)
 8. Mimeographed Publications - a. Gen. Overview of Exhb;
b. Selected Bibliography; c. Lawton Essay; d. Background essay;
 9. Photographs and captions for dissemination
- files
from*

Page 5

Subject: 2nd draft outline (NEH)

October 16, 1975

I Preliminary Organization (cont.)

H. Opening Activities

The opening included prominent people and dignitaries from throughout the country. Consulates with offices in Kansas City were included as well as the Society of Fellows.

1. Guests of Honor (List in statistics folder)
 - a. Delegation from Liaison Mission of the People's Republic of China - Deputy Chief Han Hsu
 - b. Chinese Curatorial Working Party
 - c. Representative of the State Department - William Hitchcock
 - c. Representative of the National Endowment for the Humanities - Robert Kingston

Page 6

October 16, 1975

Memo

Subject: 2nd draft outline (NEH)

II Attendance Statistics

A. Overall attendance

1. 270,996 - 50 exhibition days - April 19 - June 8th
2. Visitors arrived from 45 states, Mexico, Latin America
Austria, Germany, England
3. Exhibition was open an average of 8.6 hours per day
4. Traffic flow through exhibition was approx. 640 per hour.

+ 4,000 special admission

B. Advance booking office

1. Advanced booked groups numbered between 25 and 100 per group with 1001 scheduled groups totalling 53,492 individuals

- a. Museum groups - 127 -- 6800 persons -- rep. 21 states
- b. University groups - 101 -- 4,532 persons -- rep. 11 states
- c. Elem. - Secondary Schools -- 357 -- 20,340 persons - 7 states
(non-scheduled school groups also appeared at the door - there were approx. 200 of these numbering 7500 persons)
- d. Other clubs and organizations -- 406 -- 21,820 persons - 16 st

more ideas
of the
effort in colors

Total groups attending - scheduled	1001 - 53,492
Schools-non- scheduled	200 - 7,500
	<hr/>
	1201 60,992

C. Comparative statistics with other cities ^{which} had the Chinese Exhb.

City	Att.	Metro. Pop.	#Days	Flow per hr.	Hrs. open day	Hrs. open wk.	% att.
K.C.	271,000	1,272,000	50	640	8.6	600	21%
S. F.	835,900	3,000,000	61	1,054	13	91	28%
Wash. D.C.	702,000	3,000,000	105	662	10.1	71	23%
Toronto	444,000	2,700,000	100	380	11.7	82	16%
Stockholm	200,000	1,345,000					15%
Vienna	240,000	1,603,000					15%
London	777,000	8,100,000					9.5%
Paris	370,000	9,251,000					4%

Average daily flow -- K.C. - 5420; S.F. - 13,703; Wash. D.C. - 6685;
Toronto - 4440.

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October 16, 1975

Memo

Subject: 2nd draft outline (NEH)

III Education

A. Lectures - given by Nelson Gallery Staff - Total 136

Lindsay Cooper, ~~Elizabeth Fulder~~, Laurence Sickman,
Joan Stanley-Baker, Marc Wilson, Carla Zanie

1. Lectures given at the gallery - 16

These lectures represent the following

a. FOA lectures open to the public - 8
b. Docent training lectures - 4
c. Lectures given to Staff - 4 Total 16 ✓

2. Lectures sponsored by the Missouri State Council on the Arts
and given throughout the state of Missouri

a. Arts Councils - 11
b. Museums - 1
c. School Dist. - 8
d. Universities - 8
e. Libraries - Chambers of Commerce etc. 7

Total 35 ✓

3. Lectures given free of charge locally and regionally

a. Locally - 22
b. Regionally - 8 Total 30 ✓

4. Fee Lectures . These lectures include requests from museums, Chinese cultural groups, art associations, university groups, various other clubs and organizations } locally & regionally

a. Colleges and Univ. - 8
b. Misc. Clubs - Assoc. - 13
c. Schools 5
d. Civic Groups 5
e. Art Oriented 2
f. Museum groups 14 total 47 ✓

5. Lectures given through sponsorship of NEH

Outlying states - 8 ✓

page 8

October 16, 1975

Memo

Subject: 2nd draft outline (NEH)

III Education (cont.)

B. Lectures given by other than gallery staff 27

1. University of Missouri - Jo Tyler Lecture Series (4)
Sponsored by NEH. One* of these lecturers also
 went to Lawrence, Kansas - University of Kansas (see pg. 8a)
 and delivered (2) lectures there. Total 6

- a. K.C. Chang - Yale Univ.*
- b. Jan Fontein - Curator, Boston Museum of Fine Arts
- c. Max Loehr - Harvard
- d. Arthur Wright - Yale

2. Kansas City Art Institute - 11 lectures and 11 films

A wide ranging educational series on various phases of Chinese art, history, philosophy, religion and science. Cost of this series was absorbed by the Kansas City Art Institute, and was produced at their facilities

C. The Denver Plan - Funded by NEH

"This was a program to acquaint the general lay public with traditional Chinese material culture in a non-partisan, non-political manner designed to leave behind widespread basic respect for the Chinese, their abilities and accomplishments etc." MFW The sponsoring organizations included The University of Denver, ~~The Denver Post~~, the ~~Denver Board of Education~~, the Denver Public Library system and the Denver Art Museum

Rocky Mountain News

1. ~~10~~ ⁹⁶ extensive articles, covering diverse aspects of Chinese Culture in the Denver Post on ~~10~~ successive Sundays
 - a. Articles prepared by teaching staff of the Sung Program Dept. of Humanities and the Art Dept. of the Univ. of Denver
2. ~~10~~ successive Wednesdays, an evening program of films and lectures to complement articles in the newspaper
 - a. Two of these lectures ~~will~~ ^{were} be by internationally recognized authorities
 - b. meetings ~~to be held at~~ ^{were held at} Denver Art Museum & University of Denver
3. Libraries provided reading material suggested in bibliography and the Board of Education encouraged participation in all phases as part of their continuing educational program

University of Denver

B. Lectures (addition)

3. University of Kansas sponsored two workshops for highschool, college, and university teachers. Teachers from Missouri, Kansas, and Iowa attended.
 - a. K.C. Chang spoke at the workshop conducted in Lawrence on April 25th and 26th. K.U. faculty also participated in giving lectures. Also speaking was Herrlee Creel of Chicago
 - b. On May 2nd and 3rd another workshop was held in Wichita, this one being conducted entirely by the staff of the University of Kansas under the Direction of Dr. Li

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October 16, 1975

Memo

Subject: 2nd draft outline (NEH)

III Education (cont.)

D. Audio-Visual Aids

"An exhibition of this national importance should have an ongoing educational thrust (impact). With the support of the Missouri State Council on the Arts, audio-visual tapes have been prepared for distribution throughout the state of Missouri, for the 1975-76 season, to all public libraries including colleges and universities." Also as part of this extended outreach, CBS Television Network has done a comprehensive documentary on the exhibition while it was housed at the Nelson Gallery. The expected date for airing this program on national TV is sometime in February, 1976.

- Expanded*
Ex. Plan
Expanded
Ex. Plan
1. Audio-Visual tapes to all public libraries in Missouri
 2. CBS nationally televised documentary on Exhibition in Feb.
 3. Audio-cassette guide of exhibition objects
 4. Cable TV video tapes done in cooperation with Johnson Co. Community College. These are available to anyone requesting them for educational purposes.

The tapes cover the following areas ?

a. b. c. Do you wish to develop this further?

- where*
5. Video tapes done in cooperation with KCPT Channel 19 used to aid teachers in their presentation of the Chinese culture within the classroom.
 6. Two films and a slide presentation shown continuously during the exhibition.
 - a. "2100 Year Old Tomb"
 - b. "Historical Relics Unearthed in New China"
 - c. Slide ~~Presentation~~ *Overview*
 7. Denver Museum of Natural History requested and received permission from the Chinese to do a 16mm color film of 30 minutes duration to be aired on KRMA-TV Channel 6 Denver's educational television station

8. S.F. Chinese Cultural Center

page 10

October 16, 1975

Memo

Subject: 2nd draft outline (NEH)

10
hard hands A
Okinawa
1500 to 2000

III Education (cont.)

E. Sales Desk Material Available for Purchase

	approx. # sold
1. Exhibition Pictorial Handlist (soft)	42,400
2. " " " (hard)	3,540
3. Unillustrated Text	21,000
4. Posters - large	
Flying Horse, Jade Suit, Horse's Head	5,500
5. New Archaeological Finds (\$1.00) and PC sets	28,000
6. Chinese catalogues (\$10, \$15, \$12)	1,700
1,250; 337; 118	
7. Single postcards	32,700
8. Small jade Suit poster	960
9. Slide Kits	1,130
10. 25 cent banner	3,380
11. 10 cent banner	2,400
12. Audio-Guide (rented)	25,000

deletion
movement

F. Other Educational Extensions

1. Education Department of Nelson Gallery

- 1001
- Docent guided tours of the permanent collection were given during the Chinese Exhibition. Docents were also present to aid school groups in moving easily through the exhibition. 652 docents participated
 - The Junior Education section held a 6-week workshop for children, in ceramics, relating this to the Chinese Exhibition through designs and patterns found in the Chinese bronzes and other objects and artifacts. Approximately 70 children attended these sessions.

lost
many

- Exhibition Brochure (~~mini catalogue~~) of representative pieces and explanatory notes on objects in the exhibition This was available free of charge. 160,600 given out
- General Information Brochure for mailout and handout containing general information about the exhibition relative to Dates, hours, Parking facilities, Food Service 76,675 given out
- Suggested bibliography sent with all mailings and materials given out on request. Libraries, museums, bookstores, advanced booked groups etc. received this, 5000 given out

page 11

October 16, 1975

Memo

Subject: 2nd draft outline (NEH)

III Education (cont.)

F. Other Educational Extension (cont.)

- revised*
5. Travel Grant Recipients participated in their option to view the exhibition here in Kansas City. Upon request; the gallery gave personal tours of the permanent collection and made available to these students items in storage for further study 30 Grantees came
 6. Approximately 500 press kits were prepared with comprehensive background material and captioned photos and given to news media for informational and educational use.
 7. The above kits were also distributed to the ^{school} 12 districts in the metropolitan area along with a slide kit and un-illustrated text and posters for use through their permanent social studies libraries. Each district received 5 kits, 1 unillustrated text, 1 slide kit and 3 posters. Total 60 press kits; 12 texts; 12 slide kits 36 posters.
- unlike*
- (Numerous requests from individual schools were also filled)
8. A map guide of the exhibition was provided free. 167,500

IV Public Relation and Information Service - Advance Booking Gen. Info.

A. News Media and Interested organizations *

1. Upwards of 500 media outlets were contacted regionally and nationally at various times prior to and during the exhibition (on a regular basis). These agencies enthusiastically produced articles, announcements or programs around the Chinese Exhibition.
- See expand*
- a. In-house magazines of business, social and educational organizations participated
 - b. Local radio, television and news media participated
 - c. National news media such as Washing Post, New York Post, Denver Post, St. Louis Post-Dispatch, CBS TV Newsweek, Airllne Magazines etc.

* See page 11a

IV Public Relations etc. (cont.)

A. News Media and Interested organizations.

*Schuman
account*

When taking into consideration the fact the major newspapers etc., from the Southeast coast to the Rockies did major articles on the show during its stay in Kansas City, you have to face the mind boggling figures of millions of people being exposed to the exhibition in something more than a cursory manner.

The Kansas City Star on April 13th, 1975 devoted the 24 pages of the Star Magazine totally to the exhibition. The paid circulation for the Sunday Star is 390,000 households. Other newspapers and magazines emulated this approach on the same scale or slightly less.

KCMO TV has done an extensive documentary with guests shots by Lindsay, Mr. Sickman and Marc and this was aired during the exhibition.

Southwestern Bell Telephone prepared an insert centered around the Chinese Exhibition to mail along with their monthly bill in April to 1,300,000 households

page 12

Memo

October 16, 1975

Subject: 2nd draft outline (NEH)

IV Public Relations - Advance Booking- General information Service
(Chinese Exhibition Office)

2. Merchants Associations, area bookstores were contacted and gave support 50 Merchants Assoc. over 20 Chain and indiv. book stores contacted. *separate outline*
3. Colleges and Universities were aided in various areas in furnishing their student body with comprehensive information regarding the exhibition. *how*

B. Advance Booking and General Information and Lectures *

1. This section was responsible for booking groups of 25 or more to view the Chinese Exhibition, Scheduling lectures and answering general information inquiries
 - a. 1001 groups were booked and received the general information packet containing, Bibliography, Gen handout brochure, hotel-motel information, Nelson Gallery brochure, and tickets
 - b. This same information went to all individuals as well who contacted the office (approx 2500) by mail
 - c. 50 - 80 calls a day *hand* were received requesting advance booking or General information from Dec. through May. *handled*
 - d. This office also handled mail order requests for catalogues from December through March.
 - e. This office had a consistent staff of 8 volunteers who assisted with various office responsibilities prior to and throughout the exhibition

C. Curatorial Personnel - Chinese Exhibition

1. Curatorial secretary was secured specifically for the Chinese Exhibition to assist Marc Wilson in the areas of catalogue development, grant participants and installation of exhibition and general correspondence.

* Lectures - see bottom of page 13

page 13

October 16, 1975

Subject: 2nd draft outline (NEH)

V Dismantling, Packing and Shipping to ~~San Francisco~~ - Mr. Sickman-Marc

A. Packing procedures

- Wilson*
1. Staff used in cooperation with Chinese Curators
 2. Length of time to pack

B. Shipping

- Sickman*
1. Security measures
 2. Other pertinent information

*IV - B. - 1.

- f. Advance Booking shared the responsibility for setting up lectures by Gallery personnel

NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES
Washington, D.C. 20506

NOT A CASH REQUEST

INTERIM/FINAL EXPENDITURES REPORT AND/OR CASH REQUEST

FINAL REPORT * OCTOBER 31, 1975

Period of Report: From AUGUST 1, 1974

Through: October 31, 1975

Please Read Instructions Before Completing

1. Grantee (Name and Address) NELSON GALLERY FOUNDATION 4525 OAK STREET KANSAS CITY, MISSOURI 64111	2. Grant Number: PM-21726-75-12	3. Grant Period: From: AUGUST 1, 1974 Through: August 31, 1975
4. Amount of Grant: \$ 447,401.00 Cost-Share: \$ 98,267.00		

5. APPROVED BUDGET		6. EXPENDITURES		
Expenditure Categories	Amount	6a Cumulative Grant Expend.	6b Cumulative Cost-Sharing	6c Total Project
A. Salaries	92,928.00	113,085.32	70,775.33	183,860.65
B. Travel	4,050.00	9,502.19	606	9,502.19
C. Supplies	30,667.00	45,060.19	44,612.27	89,578.46
D. Equipment Purchases*	14,500.00	8,809.75		8,809.75
E. Other (Specify) Fringe, Shipping, etc.	178,592.20	174,694.66	55,563.19	230,257.85
Education & Public Information	76,653.60	46,242.89	863.35	47,106.24
See Attachment A				
San Francisco Catalogue	50,000.00	50,000.00		50,000.00
F. Indirect Costs (% of)				
G. Total	447,401.00	447,401.00	171,814.14	619,215.14
H. Total Payment to Date	XXXXXXXXXX	447,401.00	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
I. Difference	XXXXXXXXXX	none	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX

7. Sources of Cost-Sharing Funds and Amounts

8. Interest earned on Federal Funds: \$ NONE

9. Payment requested through (date) Amount: \$

10. CERTIFICATION

We certify that the foregoing information is true and correct, and that all expenditures were incurred solely for the purposes of the above-numbered grant, during the grant period, and in accordance with the agreed conditions of the award.

Project Official	Printed NAME LAURENCE SICKMAN	SIGNATURE
Telephone:	TITLE DIRECTOR NELSON GALLERY OF ART	DATE
AREA: 316 561 4000		
Financial Officer	Printed NAME ROSS E. TAGGART	SIGNATURE
Telephone:	TITLE SENIOR CURATOR NELSON GALLERY OF ART	DATE
AREA: 816 561 4000		

*If this is a Final Expenditures Report and equipment purchases were authorized by the Endowment, attach a list of the purchased items by type and cost.


7-27-76

In regard to the final
expenditures report on
Grant # PM-21726-
75-12, there is a 6.⁰⁰
error, & Miss Shadle
would like to confirm
where the error is, with
you.

2 02 382 5714

NEH

returned
error confirmed.



367-3869.

~~*~~

913-

NATIONAL ENDOWMENT FOR THE HUMANITIES

WASHINGTON, D.C. 20506



August 4, 1976

Mr. Laurence Sickman
Director
Nelson Gallery of Art & Atkins
Museum of Fine Arts
4525 Oak St.
Kansas City, Missouri 62111

Dear Mr. Sickman:

This will acknowledge receipt and acceptance of the two final reports on Endowment grant PM-21726-75-12. The variances in the final expenditures report are recognized and approved as being within the concept of the project. The cost-sharing shown in this report is acceptable.

The Endowment is very pleased to have been able to assist the Nelson Gallery in its "Exhibition of Archaeological Finds of the People's Republic of China" program.

Please remember that it is necessary to retain fiscal records for possible Federal audit purposes.

Sincerely,

Nancy Englander
Assistant Director
Division of Public Programs

cc: Mr. Milton McGreevy
Mr. Ross E. Taggart